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| **Week 2 RESOURCES** |
| *Enhancing the Creativity of the Physical Workspace* |
| *Use this worksheet to inventory your physical workspace and generate ideas for improvements, which take into account the level of alteration that is possible*. |
| **Dimension** | **Current Condition** | **Ideas for Improvement** |
| **Accessible, casual meeting space** |  |  |
| **Physical stimuli***(for example: books, videos, art on walls, journals)* |  |  |
| **Space for quiet reflection** |  |  |
| **Variety of communication tools***(for example: whiteboards, bulletin boards, e-mail)* |  |  |
| Employee-only space |  |  |
| **Customer contact space** |  |  |
| **Space for individual expression** |  |  |
| **Game or relaxation area** |  |  |
| Adapted from *Managing Groups for Creativity and Innovation*, Dorothy Leonard |