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| **Week 5 RESOURCES** |
| *Role Clarification Worksheet* |
| *Ask each team member to complete this worksheet. Responses can be compared as part of a team discussion about roles.* |
| **1. List roles/responsibilities of each team member:** |
| **Team Member Name** | **Roles/Responsibilities** |
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| **2. Roles or specific areas of responsibility which are unclear:** |
| ***Aspects of my role which are unclear:*** |
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| ***Aspects of other’s roles which are unclear:*** |
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| **3. Roles which overlap or conflict:** |
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| **4. Roles which should be shared within the team:** |
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| **5. Additional roles or responsibilities which should be taken on by the team:** |
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| *Adapted from Katzenbach and Smith* |